

2.	<p>Consultation Update - Report by Community Planning and Development Manager</p>	<p>Councillor McGillivray asked that the minutes of the Moray Forum held on 9 June 2009 which altered the decision taken by this group not to send the questionnaire be distributed to the group.</p> <p>The Community Planning and Development Manager agreed to make contact with all Forums with regard to financial payments to Area Forums.</p> <p>The Community Support Unit Manager explained the new process that the unit would carry out and that a list would be compiled of all community groups. With reference to the list of Community Groups that the Community Support Unit intend to meet with. It was agreed that the Community Support Unit Manager would by e-mail send out his draft list to the group to ensure that no group is forgotten about.</p> <p>The Chair advised that the group need to be kept up to date with the current situation with regard to the consultation process. It was agreed that the Community Support Unit Manager would keep the members of the group up to date on progression via The Community Planning and Development Manager.</p> <p>Following consideration the Group agreed to note the progress and the change of approach taken to the consultation in response to feedback from stakeholder groups.</p>	<p>CPDM</p> <p>CPDM</p> <p>CSUM</p> <p>CSUM</p> <p>ALL</p>
3.	<p>Community Support Unit Update - Report by Community Planning and Development Manager</p>	<p>There was a discussion on the relationship between the new Community Support Unit and support to participation of young people and the various responsibilities and roles were explained. During discussion, Wing Commander McCord suggested that a diagram be drawn up to demonstrate the relationship between the Community Support Unit with the key areas of "community capacity building" responsibility between the unit staff and the CLD youth team.</p> <p>Thereafter the Group agreed to note the progress of the development of the Community Support Unit</p>	<p>CSUM</p> <p>ALL</p>

4.	Better Community Engagement Pilot - Report by Community Planning and Development Manager	<p>Following consideration the Group agreed :</p> <ul style="list-style-type: none"> (i) to support the development of the Moray Better Community Engagement local demonstration project; (ii) to accept regular monthly progress reports from the newly established Steering Group; (iii) that Councillor McGillivray become a member of the Steering Group; and (iv) that all correspondence/input with regard to the Steering Group be passed to the Community Planning and Development Manager 	<p>ALL</p> <p>CSUM/ CPDM</p> <p>CHAIR</p> <p>ALL</p>
5.	Developing Community Agreements in Moray - Report by Community Planning and Development Manager	Following consideration the Group agreed to move to consideration of this item to a future meeting of this group.	CPDM
6.	Document Status - Report by The Moray Forum	<p>Following consideration the Group agreed</p> <ul style="list-style-type: none"> (i) to instruct the Implementation Group to prepare draft guidelines for the labelling and presentation of documents to community groups; (ii) that this item be taken to all the Theme Groups; and (iii) Wing Commander McCord agreed to provide examples of how the RAF deal with confidentiality and labelling documents. 	<p>CPDM</p> <p>CPDM</p> <p>Wing Commander McCord</p>
7.	Consultation Mapping Exercise - Oral Update by Community Planning and Development Manager	The Community Planning and Development Manager advised that this item had been covered in items 2 and 3 in the agenda.	
8.	Training Day - Oral Update by Community Planning and Development Manager	The Community Planning and Development Manager advised that there was no update on this item at present to the staff illness.	

9.	Website Content Management Guidance and Content Providers - Oral Update by Community Planning and Development Manager	The Community Planning and Development Manager advised that there was no update on this item at present to the staff illness.	
10.	Items for Information	Action Notes from Community Planning Board and Theme Groups.	
11.	Date of Next Meeting	The date of the next meeting was arrangement for 5 November 2009 at Horizons Centre in Forres.	